



Fall 2010 – Parktown Imports Carrera Classic Instructor Packet

Dear Instructor:

Thanks for agreeing to instruct for the Parktown Imports Carrera Classic Driver Education Event to be held September 25-26, 2010. Your willingness to volunteer your time and talent is what makes these events, safe, educational and fun. Please read *everything* in this packet. There have been some changes from prior DE's. If you have any questions, please contact event co-chairmen, Geoff Baltz and Mike Rosen. You may contact them by email: deinfo@stlpca.org. If necessary, they may also be contacted by phone: Geoff Baltz (314-283-0986) or Mike Rosen (314-640-7875).

PLEASE NOTE THE FOLLOWING SAFETY RULES:

Car Requirement Based on PCA national standards. Open Cars - Any make of standard production car delivered with factory-installed roll over protection meets the minimum standards for PCA DE events. In these cars the soft-top must be in the up position or the hard top installed. However, advanced drivers of open top cars (groups 2,1, and instructor) must have a roll bar that can actually be demonstrated to comply with the "broomstick" rule even if the car is equipped with factory-installed roll over protection.

If a car does not have factory installed roll over protection, a roll bar must be installed, which meets the "broomstick" rule (the driver's helmeted head is below a bar placed on top of the rollbar and windshield). All targa tops must be installed unless there is additional roll over protection. All sunroofs must be in the closed position. The windshield alone is not considered to be factory roll over protection.

"R compound" tires (racing tires and DOT tires with less than a 100 UTQG treadwear rating) may not be used in First Timer (4) or Novice (3) Groups, except with the prior approval of the Chief Instructor. (See info at end of packet)

Cayennes allowed ONLY in run Groups 4 & 3 (First Timer & Novice). – No other SUVs or trucks allowed in any run group.

5 and 6 point Harness Standard:

If the participant chooses to install a 5 or 6 point driving harness several changes to the automobile must be made to create a safe occupant restraint system. Harnesses must include an antisubmarine strap and be mounted in an approved manner consistent with the manufacturer's instructions. The Harness system must be used in conjunction with a seat which has the supplied routing holes for the shoulder and anti-submarine belts. All pieces of the restraint system must be installed in accordance with the manufacturer's instructions.

This means that a seat is required to have the proper routing holes for the harness as supplied by the seat manufacturer for the shoulder and anti-submarine straps. The shoulder straps should be mounted at 90 degrees to the axis of your spine or at most 40 degrees down from horizontal. Because the addition of the harness system means that the occupants are fastened upright in the vehicle, a properly padded roll bar or roll cage is strongly encouraged to complete the SYSTEM. The use of one without the other may result in an unsafe environment and is not a COMPLETE SYSTEM. Due to UV degradation and wear the harness webbing must be replaced every five years.

4 Point Harness Standard:

Four point harnesses are not allowed in vehicles with factory supplied seats containing integrated headrests, unless the seats also have routing holes for shoulder harnesses.

In addition to the standard SFI and/ or FIA approved five and/or six point system, the standard will allow a four point system that meets the following requirements:

- 1. Meet the Federal Motor Vehicle Safety Standard 209*
- 2. Attaches to the factory seat belt mounting points*
- 3. Each belt is designed to work in a specific vehicle and that vehicle tag must be attached to the belt system*

An example of a system that meets the above criteria is the Schroth Quick Fit system.

Equal Restraints: *Both student and instructor shall have an equivalent restraint system. For example, if the driver has a 5 point system, the passenger must have the same.*

Our region's Safety Committee has established these rules in order to be in compliance with PCA standards and for the safety of our students and instructors. There will be no exceptions.

What you need to do now:

Tech Inspections

Your car must be inspected by a qualified technician no more than 30 days prior to the event. A safety inspection is required for all participants. No vehicles will be inspected at the track – you must have this done beforehand. All vehicles must be certified by a qualified technician and meet specific safety requirements outlined by the St. Louis Region Porsche Club. Exact technical requirements are detailed on the event tech inspection forms. Random inspections will be made at the track to insure the vehicles conform to safety regulations. Vehicles failing inspections at the track will be disqualified from participation without any refund.

Free Tech Inspections:

1. A free tech inspection will be provided by Reid Vann Luxury Import Service from 5-8 p.m. on September 7, 2010. Call 314-968-4100 to set up an appointment for that day or at your expense on another day. If Reid Vann is performing other work on your car during normal business hours in September, they will provide a complimentary tech inspection then, if time allows.
2. Free tech inspections will be provided at the Classic Car Studio on an appointment basis, during weekday business hours between August 25, 2010 and September 24, 2010. They will be taking a limited number of appointments each day. Contact Noah Alexander at 314-567-4200 to make an appointment. Classic Car Studio is located at 1002 Hanley Industrial Court, St. Louis, MO 63144.
3. Free tech inspections will be provided at any of the Plaza Tire locations in the metro area on an appointment basis, during weekday business hours between August 25, 2010 and September 24, 2010. They will be taking a limited number of appointments each day, so set up an appointment early if you intend to use Plaza Tire. Go here for locations: <http://www.plazatireservice.com/Locations.aspx>

Other Tech Inspections: You also have the option of having your car inspected by another qualified service facility. We highly recommend Carrera Classic sponsor Parktown Imports, 10230 Manchester Road, Kirkwood, MO 63122, 314-965-7711.

- **Important Note: Your car should be mechanically in track prepared form at the time of inspection, including fresh brake fluid. If you intend to use track brake pads and/or tires but they are not installed at the time of inspection, they will be subject to inspection at the track.**

Helmets

You must have a **helmet that is Snell SA 2000 or M2000 rated or newer**. These are available through a number of internet sites as well as some motorcycle shops. **ABSOLUTELY NO LOANER HELMETS WILL BE AVAILABLE TO INSTRUCTORS AT THE TRACK. THERE WILL BE NO REFUNDS IF YOU ARRIVE WITHOUT A PROPER HELMET.**

Important Starting times for the weekend:

- You will need to register at the track. Please arrive at the track by 7 a.m. Saturday to do this. When you arrive at the track, you are expected to complete your own “Technical Inspection Form Page 2” at the back of this packet. Then, bring your driver’s license, helmet and Shop and Track Tech forms to registration to sign the PCA waiver and receive your registration packet which includes driving assignments for the day, car numbers, etc.
- Each day will begin with an instructor’s meeting at 7:45am. This meeting is *mandatory* for all participants and *attendance will be taken*. These meetings are absolutely essential for a safe and successful weekend, and you must be there.

All instructors will be responsible for meeting their students and performing the Track Tech on the students’ cars prior to registration. We need you to take this inspection process seriously for your safety and your students’ safety. Your packet will include a check list of Track Tech items and check off stickers. Please be thorough in looking at each of the inspection items.

This plan has been instituted for several reasons: It saves the long wait in a line devoted solely to Track Tech. It gives the instructors time to assess their students' cars and achieve a comfort level regarding the cars' readiness. And most importantly, it provides an opportunity for the instructor to get acquainted with his/her student/s prior to track time. Assuming your students' pass the safety and helmet inspections, they will then take the Shop & Track Tech forms to registration where they will pick up their registration packets.

If issues arise with the inspection or you are not comfortable performing the inspection, please contact Safety Chair, Mike Rosen (rosenmik@yahoo.com). If time allows prior to the event, the instructors' names will be circulated to his/her students along with a contact number in case the student wishes to talk with the instructor prior to arriving at the track. You are encouraged to contact your students ahead of time as well. We feel these steps will help develop a more positive learning environment for all participants.

*** IMPORTANT:** You will need to be in your assigned pit by 7 a.m. Saturday morning, since your students will be instructed to find you there. Please stay there, unless you are inspecting a student's car.

Instructors should go through the Track Tech process, apply stickers, and turn in inspection forms on their own cars if they are to be driven on the track.

Charity Laps: Each year, we provide fun for our friends and family and at the same time give to a local charity through charity laps. For a \$20 donation, any licensed driver can take passengers on a quick ride around the racetrack in his/her own vehicle. These "Parade Laps" are done over the lunch break. Your contribution is appreciated and will be collected at the grid.

High Performance Experience: We also offer the High Performance Experience for those who would like to feel the track experience without actually driving a car. Participants sit in on the classroom sessions and are given an opportunity to ride on the track with an instructor during two or more regular driving runs. This can be a great opportunity for friends and family members. Minimum age is 18. The cost is \$35 per day, no refunds. Participants can enroll for either Saturday or Sunday - or both. Participants can apply the \$35 fee towards enrollment as a PCA DE student, within one year of their participation of the High Performance Experience. If you have any questions about this experience, please contact Rick Siefert @ siefertf@bv.com. HPE Registration can be completed on the same website as the DE registration: <http://www.motorsportreg.com/>

Parktown Imports Carrera Classic Regulations

General

- All persons entering the track will be required to sign ***two insurance waivers. One is required by Gateway International and another by PCA. Parents will be required to sign for each minor child.*** It is possible that Gateway will have both forms available for you to sign when you enter the track. Otherwise you **must** come into the registration building to sign the PCA waiver.
- A valid driver's license will be required for the operation of all motor vehicles on the premises. Participants must be at least 18 years of age.
- Pets on track property must be on a leash. In the interest of the pets' safety as well as everyone else's, we recommend that you leave pets at home.
- Children must be supervised by adults at all times.
- Participants and guests must remain behind safety fences and out of the grid area unless participating in the session on the track.
- This event will be conducted in the rain, if necessary. Session times may be adjusted in the event of inclement weather.
- Insurance regulations require that only paid registrants and qualified instructors be allowed access to the track surface. No one else will be allowed on the track. There will be no non-registered passengers allowed at any time.

Technical and safety inspection

- See: Safety Rules and Tech Inspection sections at the beginning of this information.
- A safety inspection is mandatory for all participants. No vehicles will be inspected at the track – you must have this done prior to arriving at the track. All vehicles must be certified by a qualified technician and meet specific safety requirements outlined by the St. Louis Region PCA. Exact technical requirements are detailed on the event tech inspection forms (included in this packet). Vehicles must be inspected no more than 30 days before the event. Random inspections will be made at the track to insure the vehicles conform to safety regulations. Vehicles failing inspections at the track will be disqualified from participation without any refund.
- Approved roll bars are required on all cabriolets and other open vehicles that have been modified in any manner to improve their performance beyond factory specifications, e.g., performance chips, +1 tire and wheel combinations, track tires, and on all race-prepared cars. Owners must provide verification that roll bars comply with PCA club racing or SCCA competition requirements
- All sunroofs must be closed and locked. Targas and 914s should be run with roofs in place and locked.
- Absolutely NO rental cars will be allowed in this event. Participants may be asked to provide proof of ownership.
- Participants are required to wear nonflammable long trousers, long-sleeve shirts and shoes and socks when operating a vehicle during the event. Short-sleeve shirts will be allowed if the weather is warm. Drivers' suits are required for all race-prepared vehicles.
- **Helmets must be rated Snell SA 2000 or M2000 rated newer.** No exceptions. No loaners will be available at the track and no refunds will be given for failure to bring a proper helmet.

Rules of the road

- Seat belts must be worn at all times. Failure to do so will result in immediate disqualification from the event.
- Restraint systems for the passenger must be of the same type used by the driver. In other words, if the driver has a 5-point harness system, the passenger seat must have the same.
- All drivers and instructors are required to follow the speed and passing restrictions outlined by the event organizers.
- Drivers judged by organizers or instructors to be handling their vehicles in a manner dangerous to themselves and others will be notified on the track by a furlled black flag. Drivers given the black flag must enter the pit lane upon completion of the next lap and report to event officials in the start-finish area.
- Any driver having an off-track excursion due to a spin or slide must return to the start-finish area to discuss the incident with the Chief Instructor or his designated representative. A second such incident will lead to dismissal from the event.

- Drivers failing to obey instructions of event officials will be disqualified immediately from further participation. There will be NO refunds of event registration fees under such circumstances.
- A red flag displayed at the start-finish area indicates the track has been closed. Only designated emergency vehicles will be allowed on the track when the red flag is displayed.
- No person shall ride with his or her head or arms outside the vehicle at any time.

Rules of the paddock

- When dropping off or picking up a student or another instructor, do not stop in the driving lanes of the pit and paddock areas.
- No alcoholic beverages may be consumed by anyone on the track premises until after the track has been closed for the day. The use of any narcotic or dangerous drug as defined by federal, Illinois or Missouri laws is specifically prohibited. Violation of this rule will lead to immediate disqualification from all remaining activities, ejection from the premises, and the forfeiture of all entry fees. In addition, in the case of narcotics, the violator will be removed from the premises and held by appropriate law enforcement authorities.
- Cars have the right-of-way at all times. Pedestrians must yield to cars.
- Children must be supervised by an adult at all times.

St. Louis Region PCA
TECHNICAL INSPECTION FORM – (PAGE ONE)
QUALIFIED SHOP INSPECTION
(To be completed not more than 30 days prior to the event)

Owner/driver name _____

Vehicle year ____ make _____ model _____ color _____

Shop performing inspection _____

Shop's address _____

AT THE SHOP

Headlights _____	Tires (3/32" min) _____	
Matching Front and Rear Tires _____		Steering/play _____
Turn signals _____	Wheel bearings _____	Belts _____
Taillights _____	Brake rotors _____	Brake pedal _____
Brake lights _____	Brake pads (>50%) _____	Brake lines _____
Brakes free _____	Brake fluid (<90 days old) _____	

Shocks _____	Fan belt _____	Battery secure _____
Susp travel _____	Fuel/oil leaks _____	Roll bar _____
Susp mounts _____	Hoses/wiring _____	on modified cabs _____
Tie rods _____	Trans. leaks _____	Windshield wipers _____
Ball joints _____	Throttle return _____	Crack-free windshield _____
CV joints _____	Fluid levels _____	Mirrors secure _____
Engine mounts _____		

Track Tires installed and inspected (3/32" min) YES NO

Track Brake Pads Installed and Inspected (>50%) YES NO

Pass technical inspection? YES NO

Does car need to be re-inspected by shop? YES NO

Inspector's signature and date _____

Shop Inspector: If the vehicle did not pass shop inspection, please list the items to be completed in the space below. Attach list if necessary. Note if these items will require re-inspection by a qualified shop.

Owner: If your car did not pass the Shop Technical Inspection, a valid shop receipt or re-inspection form showing attention to these items must be provided to the tech inspectors when you arrive at the track. Your car will not be allowed to run unless you provide this documentation.

**TECHNICAL INSPECTION FORM - PAGE TWO
COMPLETED BY INSTRUCTOR AT THE TRACK**

Have these items signed off on by your instructor before checking in at the Registration Desk - Find your Instructor in his/her Assigned Pit Space -(Instructor assignments and pit assignments will be posted on Registration door.) If your instructor is not there, wait, as they are probably inspecting another student's car. Your instructor will place a sticker on your windshield to signify when your car has passed inspection.

Completed tech inspection form	_____
Loose objects removed from car	_____
Spare tire secure or removed	_____
Lug nuts tight	_____
Gas cap secure	_____
Helmet Snell SA 2000 or M2000 or newer	_____
Broomstick test passed (if applicable)	_____
Check for valid current driver's license	_____

If not done at Shop Inspection:

Track Tires installed and inspected (3/32" min)	YES	NO
Track Brake Pads Installed and Inspected (>50%)	YES	NO

Instructor/tech inspector's signature _____

The owner/driver has read and agrees to abide by the event rules of St. Louis Region PCA. High-speed driving is an inherently dangerous activity. Passing this technical inspection means that your automobile has met certain minimum standards for participation in a Driver Education event. However, no technical inspection can cover all possible defects nor predict all potential circumstances. Neither St. Louis Region PCA nor the technical inspectors make any expressed or implied warranty of fitness for any purpose. It is the ultimate responsibility of the individual owner/driver to insure the safe operation of this vehicle and to maintain the vehicle's safe operating condition over the course of the event weekend.

Owner/driver signature and date _____

MEDICAL INFORMATION FOR DRIVERS SCHOOL

In case of an accident, this information could save your life. Please complete this form as completely and accurately as possible. The completed form should be sealed in an envelope with your name on it and turned in when you register at the track. The envelope will not be opened unless the information is needed in an emergency and will then be kept strictly confidential and released only to medical personnel. If unused, the sealed envelope and its contents will be destroyed after the DE. **PLEASE PRINT CLEARLY (for your own good!)**

PERSONAL INFORMATION

Full Name and Date of Birth

Street Address

City, State, ZIP Code

MEDICAL INSURANCE INFORMATION

Name of Medical Insurance Company, Your Identification Number, Medical Policy/Group Number

Phone Number for Benefit Verification

Name of Your Employer

PERSONAL MEDICAL INFORMATION

Name of Personal Physician

Telephone Number of Personal Physician

Blood Type (if known)

List Current Medication(s) and Dosage(s)

List Known Allergies to Medications

List any health problems, allergies, medical conditions or other information that you would want medical personnel to know in case of an emergency

Other comments or statements

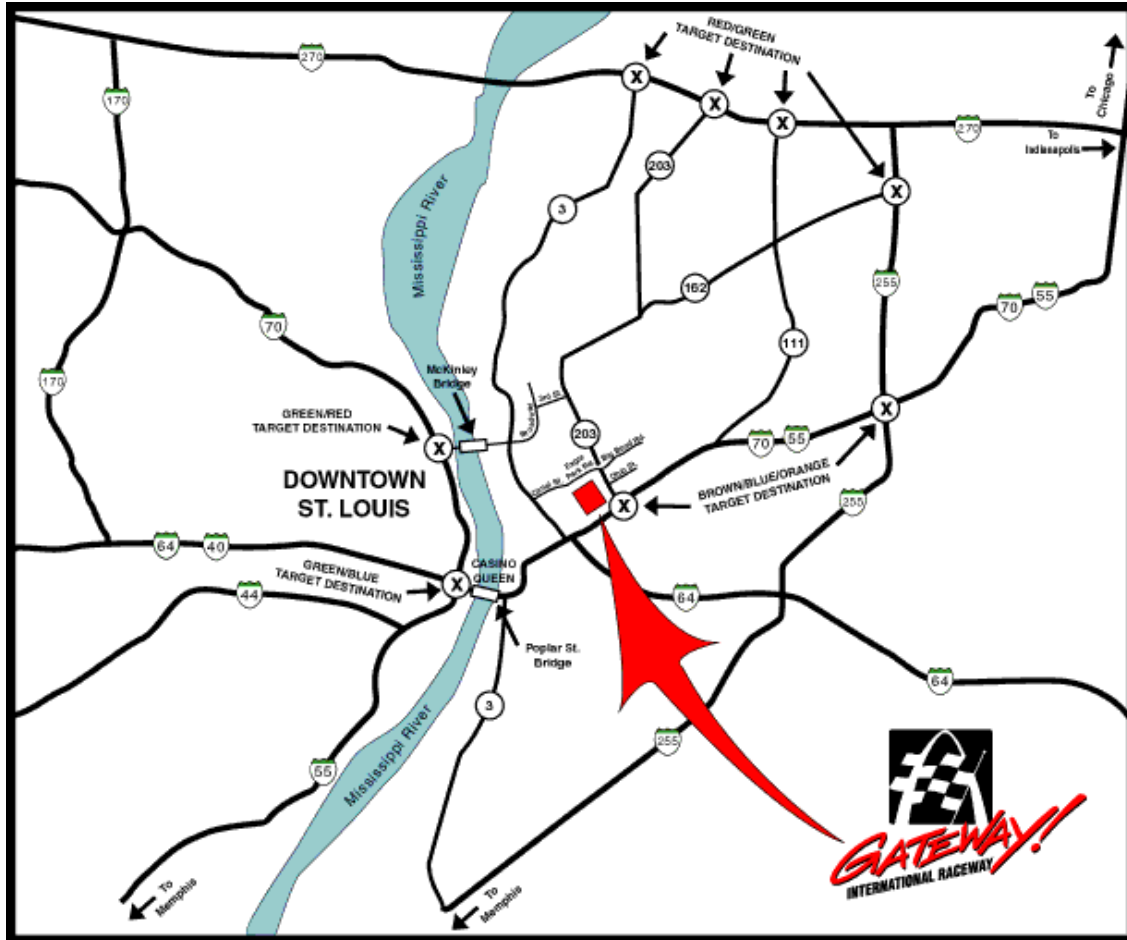
EMERGENCY NOTIFICATION

Name and relationship of Person to be notified in Emergency

Emergency Phone Contact

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Directions to the Track



Lodging Options

Collinsville, Illinois is less than 10 minutes north of the track near the intersection of Interstate 55/70 and Illinois 157. Some options include:

- Best Western Inn, 2003 Mall St, Collinsville, IL 62234, (618-345-5660)
- Comfort Inn, 8 Commerce Dr, Collinsville, IL 62234, (618-346-4900)
- Days Inn, 1803 Ramada Blvd, Collinsville, IL 62234, (618-345-8100)
- Drury Inns, 602 N Bluff Rd, Collinsville, IL 62234, (618-345-7700)
- Fairfield Inn, 4 Gateway Dr, Collinsville, IL 62234, (618-346-0607)
- Hampton Inn, 8 Commerce Dr, Collinsville, IL 62234, (618-346-4400)
- Howard Johnson, 301 N Bluff Rd, Collinsville, IL 62234, (618-345-1530)
- Motel 6, 295 N Bluff Rd # A, Collinsville, IL 62234, (618-345-2100)
- Pear Tree Inn, 552 Ramada Blvd, Collinsville, IL 62234, (618-345-9500)
- Ramada Inn, 12 Commerce Dr, Collinsville, IL 62234, (618-345-2000)
- Super 8 Motel, 2 Gateway Dr, Collinsville, IL 62234, (618-345-8008)
- Travelodge Hotel, 475 N Bluff Rd, Collinsville, IL 62234, (618-344-7171)

An online source of hotel prices and information is: http://www.tripadvisor.com/Hotels-g35832-Collinsville_Illinois-Hotels.html